Position Type:

*Nursery Practitioner*

1. Job Description:

**Roles and Responsibilities**

· Responsible to the Headmistress

· To assist with lessons or other duties, as required and by agreement.

· To go about all duties in line with school policy.

· To report any injuries, illness or incident in line with school policy.

· To promote the highest standards of behaviour and safe conduct of all children in line with school policy.

**Hours of Work:**

8:15am to 3:45pm, Monday - Friday

**Roles & Responsibilities**

To support teachers in supervising and teaching our pupils, as instructed by the teacher with whom you are working.

At Mylnhurst we are committed to the safeguarding of all children and the successful application will be required to complete all necessary pre appointment checks in line with our Safer Recruitment Policy.

1.

**2. Personal Details**

|  |  |  |
| --- | --- | --- |
| Title: | Surname: | Forename(s): |
| Previous names (if applicable): | | Date of birth: |
| Address: | | Postcode: |
| Marital Status: | Email address: | |
| Work telephone: | Home telephone: | Mobile telephone: |
| How would you prefer to be contacted? Mobile telephone or email | | |
| National Insurance Number: | | Religious denomination: |

**3. Current Employment (if applicable)**

|  |  |
| --- | --- |
| Date started: | Current salary: |
| Job title: | |
| Full/part time: | Permanent/temporary: |
| Notice required: |  |
| Please give a brief outline of your current position, stating, if applicable, any areas of responsibility you have undertaken and any initiatives you have been involved with. | |

**4. Education and training**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Please provide information about your education from secondary school onwards, including degrees, with classification and division. Please include any post-graduate and professional qualifications. Please write these in chronological order, most recent first. | | | | |
| Establishment | Full/part time | Qualification | Date attended | |
| From | To |
|  |  |  |  |  |

**5. Recent Training and Professional Development**

|  |  |  |
| --- | --- | --- |
| Please list courses you have completed in the last three years, which you consider to be relevant to this post. | | |
| Course title and awarding body | Date and length of course | Main content |
|  |  |  |

**6. Employment History**

|  |  |  |  |
| --- | --- | --- | --- |
| Please outline all previous employment since leaving education | | | |
| Workplace | Job title | Dates (from/to) | Reason for leaving |
|  |  |  |  |

|  |  |  |  |
| --- | --- | --- | --- |
| Please outline all previous employment since leaving education (continued) | | | |
| Workplace | Job title | Dates (from/to) | Reason for leaving |
|  |  |  |  |

|  |
| --- |
| If there is any time unaccounted for that you wish to comment upon, please do so here: |

**7. Marketing**

|  |
| --- |
| Where did you hear about this vacancy? |

**8. Medical History**

|  |
| --- |
| How many days sickness have you taken in the last two years? 0 |
| Please provide any medical details you think are relevant: |
| Are you aware of any disability, on-going medical condition or treatment we should be aware of? |
| If yes, please give brief details of your disability and any reasonable adjustments you anticipate we should make: |

**9. References (minimum of two required)**

Please nominate two referees. If you are in employment, one of these must be your current employer. Do not use family, friends or people who can testify to your professional capabilities. If you are shortlisted for the position, we will contact them before interview.

|  |  |
| --- | --- |
| R1: Name: | Position: |
| Address: | |
| Email: | |
| Contact telephone number: | Other information (if applicable) |

|  |  |
| --- | --- |
| R2: Name: | Position: |
| Address: | |
| Email: | |
| Contact telephone number: | Other information (if applicable) |

Signed: Date: